



**Authorization Agreement for Utility Automatic Payments**

I hereby authorize the City of Flagler Beach to initiate debit entries, and to initiate if necessary, credit entries and adjustments for debit entries in error to my (our) **Check one:** \_\_\_ Checking or \_\_\_ Savings account indicated below and the financial institution named below, hereinafter called "Depository", to debit and /or credit the same to such account. The City of Flagler Beach will not be held responsible for computer errors or cancellation due to non payment if withdrawal is prepared and not honored for any reason and amount due is not paid.

Expect a 30-day delay to set up your draft process. Once initiated, you will receive a bill with the notation "Bank Draft- Do Not Pay" with the amount deducted for your total bill. Your account will be drafted no earlier than the due date stated on the bill.

**PLEASE ATTACH A VOIDED CHECK**

Financial Institution: \_\_\_\_\_ Branch: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Transit/ ABA Number: \_\_\_\_\_  
Account Number: \_\_\_\_\_

The Utility account information is as follows:

Utility Account Name: \_\_\_\_\_  
Utility Account Number: \_\_\_\_\_  
Utility Service Address: \_\_\_\_\_

This authorization is to remain in full force until one of the following occurrences:

- 1.) The City receives written notification from me (or either of us) of its termination is such time (minimum 1 week) and in such manner to afford the City and the Financial institution named reasonable opportunity to act on it.
- 2.) The City received two (2) non-sufficient fund notices from the bank in any twelve (12) month period. In this situation, the customer will be notified by the City of the NSF notices, charged the applicable NSF fee and be placed on a cash basis for paying City utility bills.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: (\*) \_\_\_\_\_

Date: \_\_\_\_\_ (\*) Two signatures required for accounts in joint names

