

Sign Approval Application

1. Property Address: _____

2. Business Name: _____

3. Property Owner Name: _____

4. Contract/Estimated Cost: _____

5. Sign Type: Pole Sign Wall Sign Roof Sign Window Sign
 Wall Graphic Face Change Other

6. Signage is : New Existing
* (Skip to 11)

7. Will sign be illuminated? Yes No

8. Number of sides: _____

9. Square footage per side: _____
(Including Frame)

10. Required attachments:

- Site Plan showing location of proposed sign(s) on property and or building.
- Sign Plan showing dimensions/area of sign and height.
- If a sign is not located on the building, a survey must be provided showing the set backs of the sign location.

11. Briefly describe scope of work (Including letter height, material, etc.):

12. Attach rendering of sign including: Dimensions, Color Scheme.

Application is hereby made to determine which type of sign permit, if any, will be required for the above described signage, according to City Ordinance 2010-15.

PRINT BUSINESS OWNER/CONTRACTOR'S NAME _____

BUSINESS OWNER /CONTRACTOR'S SIGNATURE: _____

DATE _____

Address: _____ State: _____ Zip: _____

Phone: _____ Email: _____

FOR EXISTING BUSINESSES ONLY:

Sign Review Completed : Yes No Comments: _____

CITY Sign Permit needed: Yes No Comments: _____

COUNTY Permit needed: Yes No Comments _____

CITY APPROVAL SIGNATURE: _____ DATE: _____